**Completed**

* We had a baby! Erin Devlin who worked all day on 1/31, gave birth to Sadie Marie early afternoon on 2/1.
* Released semester credit hour dashboard in iTwo
* Responded to follow-up on IT audit done by Deloitte
* February billing process completed for over 50K students

**In progress**

* Lots of flu-related absences
* Preparing for annual user audit; testing with Internal Audit before sending email to ASRs to request that they review the groups for which they are responsible
* Finishing up final testing of the Public website; release delayed by developer’s flu
* Response to data request from ARRSA pertaining to students assessed late fees in excess of $250
* Adding LionPATH jobs to Control-M scheduling system; 4 Records processes added last week.
* Gathering/refining requirements for admissions piece Early Admissions/Early Awarding to determine resource needs; also working on post-awarding communications piece for Student Aid.
* Adding more LionPATH content to iTwo data dictionary

Upcoming Activities

* 2/19/18 - Census extract runs
* 2/20/18 - LEAP registration begins